

Assignment Marking Form

Submit all assignments to **Concordia first** where they will be recorded and then forwarded to the appropriate instructor. Please forward assignments to: Career Development, Concordia University College of Alberta, 7128 Ada Boulevard, Edmonton, Alberta T5B 4E4 or, fax (780) 466-9394 or, e-mail: careerdevelopment@concordia.ab.ca

PART 1 - STUDENT INFORMATION:

Student ID #: _____

Date: _____

Student's Name: _____

Address : _____

City/Prov.: _____

Postal Code: _____

Home Phone #: _____

Bus Phone #: _____

Fax Phone #: _____

E-Mail: _____

ASSIGNMENT INFORMATION:Distance: Institute:

Date of Institute: _____

(Course #)

(Name of Course)

(Assignment #)

Instructor's/Tutor's Name: _____

Part 2 (Office Use Only)

Date Received from Student: _____

Part 3 (Instructor/Tutor Use Only)Mastery Received: Yes NoFinal Mark: Yes NoAssignment Mark Only: Yes No

If Yes, Which Assignment #: _____

Total Number of Assignments/Quizzes/Exams Required for this Course: _____

Date: _____ Signature: _____